

HAZELWOOD POLICE DEPARTMENT VACATION WATCH PROGRAM

The Hazelwood Police Department provides a “Vacation Watch Program” as an added service to our residents.

This program allows residents to notify the police department when they are going to be away from their residence for a weekend, week, month, etc.

The notification is by completing the attached form and filing it with the police department. You can call an officer to your residence to help you complete form, or you can complete the form and drop it by or mail it to the Police Department at 415 Elm Grove Lane, Hazelwood, MO 63042.

The neighborhood patrol officer who works the sector/area where the residence is located checks the residence, when there is time, and logs the check on the form, to ensure everything is okay. We try to check the residence at least once each shift, more if we have time.

If trouble is indicated, the officer will contact the emergency contact, you have indicated on the form, to inform them of the problem.

Once you have completed the form, filed it with the police department and return home; **YOU MUST IMMEDIATELY CALL THE POLICE DEPARTMENT ON YOUR RETURN.** A police officer will be dispatched to your residence to complete the return report and to ensure it is you.

After the return report is completed and filed, the Chief of Police will send you a copy of the report indicating the times your residence was checked.

Thank you for using this service and **HAVE A GREAT TRIP!**