		ICE DI H REP		MENT	Incident Number & Dispatcher DSN (Office use only)							
Vacationer's Name						Date & Time						
Address						Telephone						
Date Leaving				Time		Date of Return			Time			
Lights I	_	If b No	urning –	state loca	tion – sta	te times			•			
Blinds/0	Curtains (s [ ] ]	No	If yes –									
Delivering [ ] Ye	ies Cance s [ ] ]	eled If" No	NO" – sta	ate delive	ries to be	made						
Car in C Or Driv	eway	If " No	YES" – s	tate: Ma	ke, Mode	l, Color & I	Licens	e Number				
Vacatio Locatio	e reached	l: (EMER City	RGENCY	ONLY)	[ ] Yes State		No ohone					
Name			CY CON Addre	SS			elepho					
Offense [ ] Ye		ted – Ref No	er to Com	ıplaint Nı		ffice Use O	nly)					
	T	T	T _	T		ecked	<del></del>	T =	T _	<u> </u>	T =	
Date	Time	DSN	Date	Time	DSN	Date	Time	e DSN	Date	Time	DSN	
Ending	Incident 1	Number		Resider	nt Contact	ed (Name)		Date & Tim	ne of Co	ntact		
Ending Officer's Signature				Immedi	visor		Final Approval					

HAZELWOOD POLICE VACATION WATCH REPORT CONTINUATION											
Checked											
Date	Time	DSN	Date	Time	DSN	Date	Time	DSN	Date	Time	DSN
			1								
			1								
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HPD Form 212 a (rev. 01/19)

## HAZELWOOD POLICE DEPARTMENT VACATION WATCH PROGRAM

The Hazelwood Police Department provides a "Vacation Watch Program" as an added service to our residents.

This program allows residents to notify the police department when they are going to be away from their residence for a weekend, week, month, etc.

The notification is by completing the attached form and filing it with the police department. You can call an officer to your residence to help you complete form, or you can complete the form and drop it by or mail it to the Police Department at 415 Elm Grove Lane, Hazelwood, MO 63042.

The neighborhood patrol officer who works the sector/area where the residence is located checks the residence, when there is time, and logs the check on the form, to ensure everything is okay. We try to check the residence at least once each shift, more if we have time.

If trouble is indicated, the officer will contact the emergency contact, you have indicated on the form, to inform them of the problem.

Once you have completed the form, filed it with the police department and return home; <u>YOU MUST IMMEDIATELY CALL THE POLICE DEPARTMENT ON YOUR RETURN</u>. A police officer will be dispatched to your residence to complete the return report and to ensure it is you.

After the return report is completed and filed, the Chief of Police will send you a copy of the report indicating the times your residence was checked.

Thank you for using this service and HAVE A GREAT TRIP!